



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



EMPLOYMENT OPPORTUNITY
OFFICE OF STUDENT SUPPORTS AND ORGANIZATIONAL EFFECTIVENESS
BUREAU OF SPECIAL EDUCATION

*ASSOCIATE EDUCATION CONSULTANT
EDUCATION CONSULTANT*

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS ON THE LAST PAGE

Open To: The Public

Location: 165 Capitol Avenue, Hartford, CT 06106

Hours: 8:30 a.m. – 4:30 p.m.

Job Posting # 58989 – File #872

Salary Range: Associate Education Consultant - \$89,488 - \$115,012
Education Consultant - \$97,041 – \$123,971

Closing Date: November 6, 2015

* New hires to state employment start at the minimum of the above salary range.

The Connecticut State Department of Education (CSDE) is recruiting for an Associate Education Consultant/Education Consultant position in the Bureau of Special Education. ***The selected candidate's credentials will determine the job classification.***

GENERAL STATEMENT OF DUTIES:

An opportunity for an instructional leader to provide leadership and technical assistance in the area of Special Education for Connecticut's public schools. A key responsibility will include serving as state consultant with an emphasis on the education of students with disabilities in the least restrictive environment.

EXAMPLES OF DUTIES:

- Provision of training and technical assistance to local education agencies and families specific to quality programs for students with disabilities in the least restrictive environment, particularly students with significant cognitive disabilities, students with autism spectrum disorders and students demonstrating behavioral needs;
- Provision of training, technical assistance and monitoring of district programs with respect to the requirements of the Individuals with Disabilities Education Improvement Act of 2004 (IDEA), other federal laws and the state statutes and regulations concerning the provision of special education as well as the achievement outcomes for students with disabilities across all racial/ethnic groups;
- Collaboration with department, agency and community representatives to ensure appropriate programs for students with disabilities;

- Program monitoring of state and federal laws and regulations, preparation of state and federal reports, and grant management;
- Support in the preparation and submission of the IDEA Part B application for federal financial assistance;
- Mediation and complaint investigation;
- Represent the CSDE at the request of the Commissioner on various interagency committees;
- Identification and dissemination of best practices and models that meet the needs of students with special needs in the least restrictive environment; and
- Other duties as required by the Chief, Bureau of Special Education.

QUALIFICATIONS:

Knowledge, Skill and Ability:

Knowledge of the philosophy and methods of education, and the provisions of IDEA, with particular reference to the provisions of least restrictive environment (LRE) under IDEA; knowledge of services and supports for students with disabilities in general education settings and across the continuum of placements, including those students with autism spectrum disorders, intellectual disability and students with behavioral needs, knowledge of research based practices and processes for creating access to the general education curriculum for students with disabilities; general knowledge of special education law and programs; knowledge of public school systems and knowledge of special education programs both public and private; skill in report writing and grants writing; familiarity with national trends and other state practices related to student support services; ability to contribute to small group meetings and individual discussions through interpersonal skills and professional knowledge; ability to achieve demonstrable outcomes of student success; and ability to develop and maintain cooperative working relationships.

Minimum Experience and Training Required:

Associate Education Consultant: An earned advanced degree and five (5) years of relevant professional experience or in lieu thereof, an equivalent combination of experience and training as approved by the appointing authority.

Education Consultant: A Master's degree and eight (8) years of professional experience, or in lieu thereof, an equivalent combination of experience and training as approved by the appointing authority.

Preferred Experience and Training:

- An advanced degree in the field of special education with concentration and experience in the education of students with disabilities in the least restrictive environment;
- Ten years' professional experience, either: 1) serving as a special education teacher; or 2) serving in a combination of a regular education or special education teacher or special education specialist position (i.e. counselor, speech therapist, psychologist); or 3) or serving as an administrator;
- Demonstrated skills in oral and written communication, decision-making, and delivering presentations.

Application Instructions:

Interested candidates should reference announcement #872, submit a letter of application and resume with details of experience and training, the names and contact information for three (3) pertinent professional references and an Application for Examination or Employment (CT-HR-12) which may be obtained from the Department of Education website at <http://www.sde.ct.gov> to: **Dr. Isabelina Rodriguez, Bureau Chief, Bureau of Special Education, 165 Capitol Avenue, Room 359 , Hartford, CT 06106. Tel. # (860) 713-6911. All required documents must be submitted by close of business on the closing date to be considered for interview.**

Please note: Applications will be accepted via U.S. mail or hand delivered only.

Closing date for application is: November 6, 2015

Anticipated date of employment is: Immediate upon selection

The Connecticut State Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Connecticut State Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of **race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The Connecticut State Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction.** Inquiries regarding the Connecticut State Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/American with Disabilities Act Coordinator, Connecticut State Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2071, Levy.Gillespie@ct.gov.

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

#872
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